



Quick Reference AutoCAD® **Release 2000**

- Keyboard Shortcuts
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Keyboard Shortcuts

Key Sequence	Other Keys	Description of Task Performed	
	F1	AutoCAD Help	
	F2	AutoCAD Text Window	
Ctrl + F	F3	Osnap Toggle On/Off	
Ctrl + T	F4	Tablet Toggle On/Off	
Ctrl + E	F5	Isoplane Toggle (Top/Left/Right)	
Ctrl + D	F6	Coordinates Toggle On/Off	
Ctrl + G	F7	Grid Toggle On/Off	
Ctrl + L	F8	Ortho Toggle On/Off	
Ctrl + B	F9	Snap Toggle On/Off	
Ctrl + U	F10	Polar Snap Toggle On/Off	
Ctrl + W	F11	Object Snap Tracking Toggle On/Off	
	Escape (ESC)	Cancels commands and dialog boxes	
	Delete	Erases objects that are selected through pickfirst	
	Page Up	Scrolls up through the Text Window	
	Page Down	Scrolls down through the Text Window	
	Up Arrow	Puts the last command typed at the Command Line.	
	Down Arrow	Puts the post command typed at the Command Line.	
Ctrl + Up		Moves the cursor in the Edit Window Up	
Ctrl + Down		Moves the cursor in the Edit Window Down	
Ctrl + Left		Moves the cursor in the Edit Window Left	
Ctrl + Right		Moves the cursor in the Edit Window Right	
Ctrl + K		Activates the Hyperlink Dialog	
Ctrl + C		Copy information to the Clipboard	
Ctrl + N		Starts New Drawing	
Ctrl + O		Brings up the Open Drawing dialog box	
Ctrl + P		Brings up the Plot/Print dialog box	
Ctrl + S		Saves current drawing	
Ctrl + J Ctrl + V		Pasts information from Clipboard into the drawing	
Ctrl + X		Cuts information to the Clipboard from the drawing	
Ctrl + Y		Redo	
Ctrl + Z		Undo	
Ctrl + A		Groups Toggle On/Off	
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Keyboard Shortcuts

Key Sequence	Other Keys	Description of Task Performed
Ctrl + M		Repeats Last Command
Ctrl + R		Cycles through the available Viewports in the current drawing
Ctrl + F4		Closes the current AutoCAD drawing
Ctrl + 1		Properties Page Toggle On/Off
Ctrl + 2		AutoCAD Design Center (ADC) Toggle On/Off
Ctrl + 6		DbConnect Toggle On/Off
Alt + F4		Closes out the AutoCAD Application
Alt + F6		AutoCAD loses focus as the current application
Alt + F8		Launches VBARun (Macros)
Alt + F11		Launches the Visual Basic Integrated Development Environment

Drag 'n Drop Files

File Extension	Description
ARX	AutoCAD RunTime Extension file (Loads Application)
BMP	Bitmap (Inserts Image)
DOC	Microsoft Word Document (Inserts document into the drawing)
DWG	AutoCAD Drawing File (Inserts File into drawing as block)
DXF	Drawing Interchange File (DXFIN's the file)
DVB	AutoCAD VBA Source File (Loads into IDE)
GIF	Graphical Interlace File (Inserts Image)
HTM/HTML	HyperText Markup Language Source File (Inserts text from the Web page into the drawing)
JPG	JPEG File (Inserts Image)
LIN	LineType Definition File (Loads LineTypes in file)
LSP	AutoLISP File (Loads Application)
MNS	Menu Source File (Loads Menu)
MNU	Menu Template File (Loads and Compiles Menu)
SCR	Script File (Runs Script)
SHP	AutoCAD Shape Source File (Compiles)
SVF	Systems Variable File (Bonus Tools)
TXT	Text File (Converts text from file into Mtext)
WK?	Lotus 1-2-3 Spreadsheet (Inserts spreadsheet into drawing)
XLS	Microsoft Excel Spreadsheet (Inserts spreadsheet into drawing)

Command Shortcuts

Command	Shortcut
ARC	A
AREA	AA
ALIGN	AL
APPLOAD	AP
ARRAY	AR
ADCENTER	ADC
BMAKE	В
BHATCH	BH or H
BOUNDARY	ВО
BREAK	BR
CIRCLE	С
CHAMFER	СНА
COPY	СО
DBCONNECT	DBC
ATTEDIT	ATE
PROPERTIES	СН
DDIM	D
DIMALIGNED	DAL
DIMANGULAR	DAN
DIMBASELINE	DBA
DIMCENTER	DCE
DIMCONTINUE	DCO
DIMEDIT	DED
DIST	DI
DIVIDE	DIV
DIMLINEAR	DLI
DONUT	DO
DTEXT	DT
OSNAP	OS
PAN	P
PEDIT	PE
PLINE	PL
POINT	PO
OPTIONS	PR
PREVIEW	PRE
PLOT (PRINT)	PRINT
PURGE	PU
REDRAW	R
REDRAWALL	RA
REGEN	RE
REGENALL	REA
RECTANGLE	REC
RENAME	REN
DDRMODES	RM
ROTATE	RO
STRETCH	S
BIRLICH	5

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	ZOOM	Z

Object Selection Methods

Selection Method	Keyboard Sequence	Description
SINGLE	SI	Only allows you to select one object to modify and then terminates the command.
WINDOW	W	Allows you to create a user defined window (or box) to define the objects to be modified. Only objects inside the box will be modified and/or selected.
CROSSING	С	Allows you to create a user defined window (or box) to define the objects to be modified. Objects inside the box and objects that touch the box will be modified and/or selected.
LAST	L	Selects the most recent object that was added to the drawing.
WINDOW POLYGON	WP	Allows you to create a true user defined window (or box) that is irregular in shape to define objects to be modified. Objects inside the box (or shape) will be modified and/or selected.
CROSSING POLYGON	СР	Allows you to create a true user defined window (or box) that is irregular in shape to define objects to be modified. Objects inside the box (or shape) and objects that touch the box will be modified and/or selected.
FENCE	F	Selects the objects that intersect the selection lines to be modified and/or selected.
ALL	ALL	Allows you to select all the objects in the drawing that are not locked, and/or frozen through the layer controls.
ADD	A	Allows you to continue to select objects to be modified after user the REMOVE sub option.
REMOVE	R	Allows you to remove objects that were selected, but now don't need to be modified.
PREVIOUS	P	Allows you to select the previous object(s) that were selected through one of the Modify commands.

Object Snap Methods

Object Snap	Keyboard Sequence	Marker Symbol
APPARENT INTERSECTION	APP	
CENTER	CEN	0
ENDPOINT	END	
INTERSECTION	INT	X
INSERTION	INS	S
MIDPOINT	MID	Δ
NEAREST	NEA	$\mid \boxtimes \mid$
NODE	NOD	Ø
NONE	NON	
PERPENDICULAR	PER or PERP	Ь
QUADRANT	QUA	\Diamond
QUICK	QUI	
TANGENT	TAN	ਹ
PARALLEL	PAR	1/
EXTENSION	EXT	

Coordinate System

Entry Style	Sequence	Description
Polar Coordinates	Distance <angle< td=""><td>Distance is specified and angle is based from 0,0</td></angle<>	Distance is specified and angle is based from 0,0
Absolute Coordinates	X,Y	Exact coordinate point
Relative Coordinates	@X,Y	A point relative to the last point selected or used
Last Point	@	Last point selected or used
Relative Polar Coordinates	@Distance <angle< td=""><td>Point based on a distance and angle from the last point selected or used</td></angle<>	Point based on a distance and angle from the last point selected or used
Direct Distance	Move pointing device in the direction for the angle to use, and enter distance.	Direction and distance are specified for next point.